



High Ridge Fire Protection District
2842 High Ridge Blvd
High Ridge, MO. 63049
636-677-3371

This checklist is to serve as a reference of **Commercial** items that our Inspectors will be checking during your inspection. Inspectors may find additional items not listed below that do not conform with building codes and may therefore be identified as violations that will need to be corrected.

Address

- Address visible from street in 4" contrasting numerals

Electrical

- All panel signage in place - All breakers labeled in ink
- All screws present in panel box - Panel box screws must be flat tipped
- Panel clearances maintained
- No missing blanks on electrical panel, junction boxes or outlets
- All fixtures and outlets properly mounted
- Wiring must be in conduit when surface mounted walls such as unfinished basements/outbuildings or garages
- All wiring, junction boxes outlets, fixtures etc must be properly mounted (interior and exterior)
- Exterior wiring must be weather rated or in conduit
- Electrical shut offs in place, marked & clear of obstruction where required

Extinguishers

- Must be of proper type for area being covered
- Must meet minimum spacing distances for occupancy type
- Must be inspected and tested annually with tags in place
- Class K Extinguishers required in cooking areas
- Extinguisher properly mounted
- Extinguisher signs in place

Draftstopping

- All vertical openings must be sealed
- All vertical openings, where required, to have flashing or collars in place
- Attic access covers must be in place and form a seal with surrounding drywall
- All ceiling drywall penetrations and interior doors must be sealed/repared

Fire Wall Separations

- Drywall in separation walls and ceilings must be sealed
- Attic accesses must form a seal with surrounding drywall
- Attic access steps/ladders must seal when in closed position
- Separation doors must meet required criteria for occupancy type

Misc Signage

- Electrical, Sprinkler, Elevator and janitorial room signs in place

Hazardous Materials

- MSDS sheets on hand, NFPA 704 compliant documents and signage
- Compressed gas cylinders secured
- Exterior - tank vehicle protections in place/tanks stored in proper containers & cages where required
- Proper storage of flammable liquids
- Fuel and gas shut offs in place, marked & clear of obstruction where required

Exterior

- Fire Lanes not blocked / clearly marked as required
- Knox Box contains up to date keys, codes, etc
- Dryer vents openings must be tight to the vent or sealed with caulking for draft stopping
- Dryer vents may not vent to crawl spaces in any structure
- Fire Hydrants free of obstructions
- Clearance maintained around fire hydrants

Fire Alarm Systems

- Fire Alarm maintenance and testing completed annually
- Detectors - Proper placement and type where required

Sprinkler Systems

- Sprinkler system operational and tested annually where required
- Sprinkler heads free of obstructions, clearances maintained
- FDC Signs in place
- FDC clearances maintained
- FDC caps in place and secured
- Sprinkler valve clearances maintained
- Sprinkler valves clearly marked and secured by chain and lock

Extinguishing Systems

- Hood Systems installed and tested annually with tags in place where required
- Extinguishing systems installed and tested annually with tags in place where required

Means of Egress

- Handrails secured and in place where required
- Stairs secured to the structure, deck or landing and in good condition
- Exit signs in place where required and in working order
- Emergency back up lighting in place where required and in working order
- Doors and locks in place and open freely where required

Housekeeping

- Combustible storage in building
- Vehicle storage meet code requirements